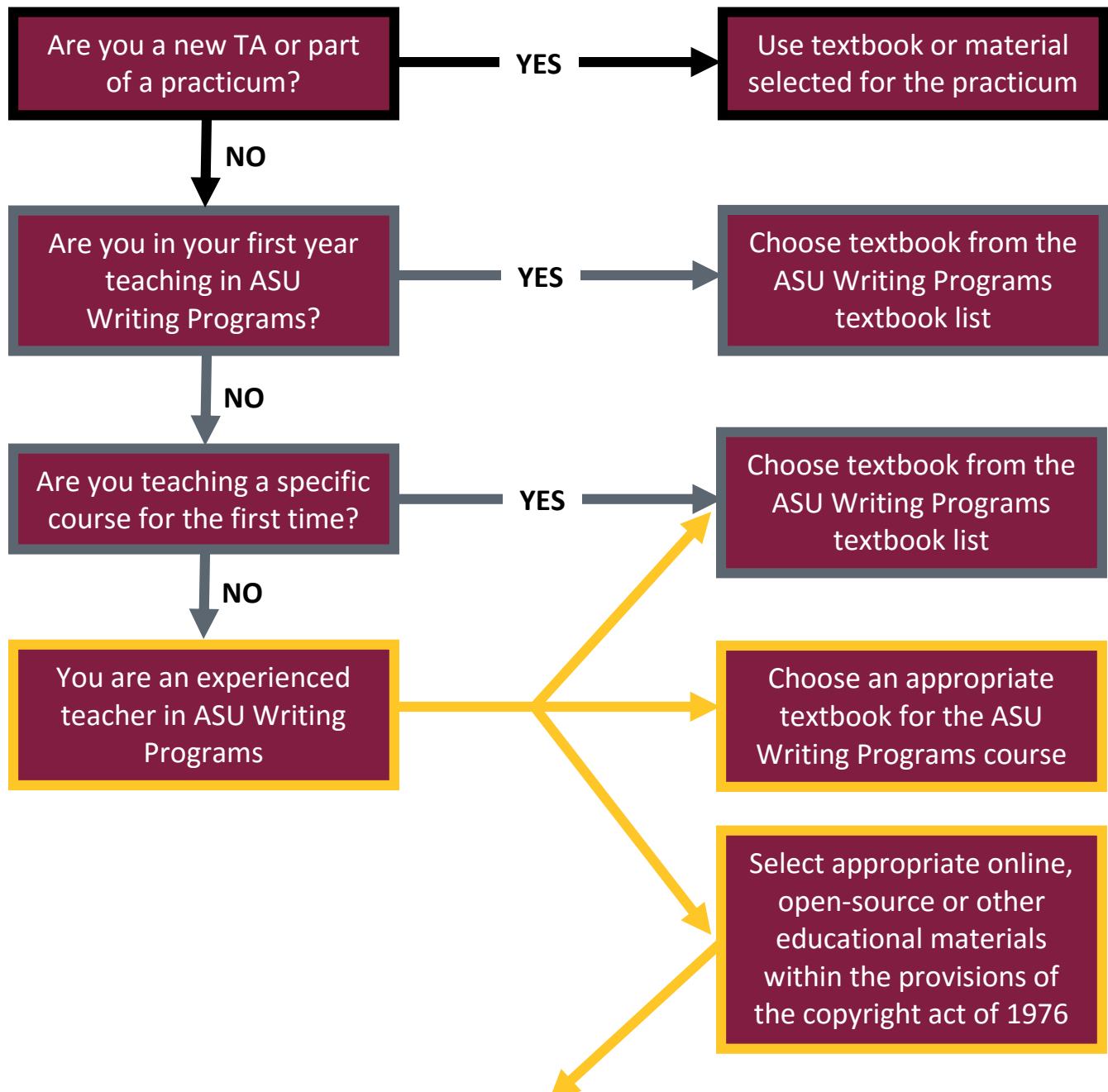


Making Decisions about Course Materials



Writing Programs

Department of English **ASU** COLLEGE of LIBERAL ARTS & SCIENCES ARIZONA STATE UNIVERSITY



- In place of a Textbook Request form, following the same procedures, submit a Custom Course Materials Submission form.
- In the Custom Course Materials Submission form, provide a list of materials and a rationale of how the materials fulfill ASU Writing Programs' Outcomes for that course.
- Submissions are subject to review.

Then, before the course syllabus submission deadline, upload to Blackboard:

- A finalized Table of Contents of the materials.
- Custom Course Materials Submission form, revised as necessary.
- A single PDF of all digital texts/materials (to maintain an archive of materials to be produced upon accreditation or other audit because digital housings [i.e., links] may change).