

## **Going on the Job Market**

Dissertation directors will review all application materials to assure that candidates have presented themselves in the best possible light. The directors should collaborate with candidates in the selection of writing samples and other supplemental materials submitted as part of the application itself.

[Interfolio](#) is the premier web-based credential file management service, which allows you to store all of your application documents in one location and manage your job application process. You tell Interfolio where you want to apply and when, request and track the receipt of confidential letters of recommendation from anywhere around the globe, and apply for numerous positions without the unnecessary duplication of materials.

If the job is advertised on JIL, the [MLA Dossier and Search-Management Services](#) through the Job Information List are available as well. Interfolio and the MLA Interfolio services provide a number of options for sending out materials quickly and effectively and is the system used at national research universities.

If you have any problems accessing Interfolio or managing your file, contact Interfolio at [help@interfolio.com](mailto:help@interfolio.com) or by calling their toll free number: 877-997-8807.

## **Resources for Academic Job Seekers**

The Department of English faculty and GSEA offer job market and professional development workshops. Please visit [GSEA webpage](#) for more information and dates.

[Preparing Future Faculty program \(PFF\)](#) - ASU Graduate Education

[The Chronicle of Higher Education](#), published weekly and available online, contains extensive job listings, and also has a wealth of articles pertaining to the academic job market and careers.

[The Modern Language Association](#) Access to the MLA Job Information List database is free. To search the list, users can log in with their MLA member credentials or create a nonmember log-in. The *JIL* database is updated weekly to make job listings available in a timely manner. Please visit the MLA Web site for more information about access to the [Job Information List](#) and for [Career Resources](#).

## **Resources for Alt-Ac Job Seekers**

Philanthropy News Digest <http://philanthropynewsdigest.org/jobs>

The ALA Job List (jobs in libraries) <http://joblist.ala.org/?gclid=CJD2uKyu78cCFQqPfgodSVQKXw>

Society for Scholarly Publishing (jobs in scholarly publishing) [www.sspnet.org](http://www.sspnet.org)

Jobs in Publishing <http://bookjobs.com>

Jobs with the United Nations [UNjobs.org](http://UNjobs.org)

Not-for-profit jobs [www.idealists.org](http://www.idealists.org)

Jobs in higher education <https://www.higheredjobs.com/default.cfm>

The AAM Job List (jobs in museums) <http://www.aam-us.org/resources/careers>

Jobs with the Federal Government [www.usajobs.gov](http://www.usajobs.gov)

Administrative jobs in higher education <http://main.hercjobs.org/jobs>

Publishers Lunch Job Board (jobs in publishing)

<https://www.publishersmarketplace.com/jobs/index.cgi?o=30>

**Compiled essays and reflections on various stages of the job search by writers at [The Chronicle of Higher Education](#).**

In "[Learning the Lingo](#)" (from *The Chronicle of Higher Education*), Mary Morris Heiberger and Julie Miller Vick explain many of the terms commonly used in higher education in America.

In "[Getting Psyched Up for the Market](#)" (from *The Chronicle of Higher Education*), Mary Morris Heiberger and Julie Miller Vick outline some basic things to consider as one prepares to go on the academic market.

In "[Academic Job Searching for Dummies \(or, 10 Easy Ways to Avoid Unemployment\)](#)" (from *The Chronicle of Higher Education*), Gabriella Montell suggests ten basic strategies for success on the academic job market.

*The Chronicle of Higher Education* articles "[How to Get a Teaching Job at a Liberal-Arts College](#)" and "[How to Land a Job at a Small College](#)", Gary DeCoker and Nancy Hanway respectively give excellent tips for landing a job at a liberal arts college